

## COLCHESTER FIRE DISTRICT NO. 1 – 2011 ANNUAL MEETING MINUTES

The duly warned annual meeting of Colchester Fire District No. 1 was held on Monday, 24 January 2011 in the Hoehl Welcome Center on the campus of Saint Michael's College in Winooski Park. Four resident voters were present as were Jerry Flanagan (Manager), Jeff Vincent (Treasurer), and Thomas Van Dzura (Assistant Treasurer). The Chairman, Joseph McLaughlin, SSE, called this, the 74<sup>th</sup> annual meeting of the Fire District to order at 7:00 pm.

1. On a motion by Joseph McLaughlin, seconded by Marcel Rainville, Brian Cummings, SSE was unanimously elected to serve as Moderator.
2. The Assistant Clerk distributed the minutes of the 2011 annual meeting. Marcel Rainville moved, seconded by Brian Lee, to accept them. The motion passed unanimously.
3. The Moderator called on the Clerk, Joseph McLaughlin, to make a report summarizing the principal activities of the District since the last Annual Meeting. The Clerk distributed copies of the written report (dated 24 January 2011), noting it had been another eventful year for the Prudential Committee and District officers. Items highlighted in the report include: 1) having three different Water Superintendents, 2) repairing multiple water line breaks in the District, 3) successfully completing the long-sought remediation of the water system at Fanny Allen Campus so as to provide it with a redundant water supply, 4) realigning water lines in the northern part of the District, and 5) completion of a state-funded comprehensive study of the Windemere Mobile Home Park driven by deficiencies in its water systems. At the end of discussion, all commended the efforts of the Clerk and Assistant Clerk, and on a motion by Brian Lee, with the second of Marcel Rainville, the report was accepted unanimously.
4. The Moderator called on the Asst. Treasurer, Thomas Van Dzura, to report on the District's finances. The Asst. Treasurer distributed draft copies of the District's financial statements for 2010 (dated 24 January 2011), which he had prepared, and he highlighted the following items. With respect to the Balance Sheet, he noted that the total checking and savings assets are down approximately \$11,000, and that this reflected the impact of the overall net loss of \$18,459. He also noted that Account Receivables are on par with the previous year's figures, that he continues to attempt to contact delinquent customers, and that Accounts Payable were slightly up from last year.

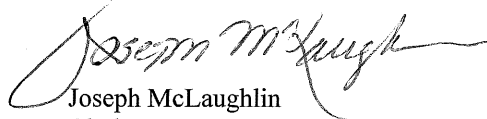
In the Operating Fund, Expenses were up considerably due to increases in CWD rates. Water Purchases were \$1600 less than budget and a net gain of \$14,075 was transferred to the Capital Fund. The General Fund showed nothing of significance to note, and a surplus of \$2,088 was transferred to the Capital Fund. The Capital Fund, in addition to the transfers from the Operating and General Funds, saw one connection fee (Simon's Store), and above-budget interest income. There were also large expenses for repairing water line breaks and capital improvement to the water system in the northern part of the District. At the conclusion of the review and discussion, all commended the Asst. Treasurer's fine report, and Brian Lee moved, seconded by Joseph McLaughlin, to accept the District's financial statements for 2010 as presented; accepted unanimously.

5. The Moderator called upon the Prudential Committee Chairman for a motion to set the total amount of annual stipends for District officers. Chairman McLaughlin, with the second of Marcel Rainville, moved to approve a total of \$24,420 in total disbursements, and to authorize the Prudential Committee to determine the specific amounts of stipends for each officer and \$50 for each meeting that District Officers and Prudential Committee members attend. The motion passed unanimously.
6. The Moderator opened the floor for nominations to fill a three-year term (2011-13) on the Prudential Committee, the term of Brian Lee having expired. Joseph McLaughlin, with the second of Marcel Rainville, nominated Brian Lee. There being no other nominations, the Moderator entertained a motion to close nominations; the motion passed unanimously and Brian Lee was re-elected to the Prudential Committee for a full three-year term. [Marcel Rainville was re-elected in 2009 (2009-11); Joseph McLaughlin was re-elected in 2010 (2010-2012).]
7. For the office of District Clerk, Brian Lee, with the second of Marcel Rainville, nominated Joseph

McLaughlin. There being no other nominations, a motion to close nominations passed unanimously, and Joseph McLaughlin was re-elected to a one-year term as Clerk.

8. For the office of District Treasurer. Joseph McLaughlin, with the second of Marcel Rainville, nominated Jeffrey Vincent. There being no other nominations, a motion to close nominations passed unanimously, and Jeffrey Vincent was re-elected to a one-year term as Treasurer.
9. Joseph McLaughlin moved, seconded by Brian Lee, to set the District's 2011 tax rate once again at zero (\$0); the motion passed unanimously.
10. Joseph McLaughlin moved, with the second of Marcel Rainville, to keep the date stipulated in the Bylaws (Art. 4.1) for next year's Annual Meeting - the 4<sup>th</sup> Monday of January, which is 23 January 2012— rather than set an alternative date; the motion passed unanimously.
11. The Moderator expressed his appreciation to all District Officers and Prudential Committee members for their work over the past year. The District Officers and Prudential Committee expressed a similar appreciation to the Moderator for his service at the Annual Meeting.
12. By unanimous vote, the 2011 annual meeting adjourned at 7:21 pm.

Respectfully submitted,



Joseph McLaughlin  
Clerk  
7 February, 2011



Brian Lee  
Assistant Clerk  
7 February, 2011