

COLCHESTER FIRE DISTRICT NO. 1 – 2010 ANNUAL MEETING MINUTES

The duly warned annual meeting of Colchester Fire District No. 1 was held on Monday, 25 January 2010 in the Hoehl Welcome Center on the campus of Saint Michael's College in Winooski Park. Three resident voters were present as were Jerry Flanagan (Manager), Jeff Vincent (Treasurer), Thomas Van Dzura (Assistant Treasurer), and Jay Nadeau (CWD Retail Superintendent). The Vice Chairman, Marcel Rainville, SSE, called this, the 73rd annual meeting of the Fire District to order at 7:00 pm.

1. On a motion by Marcel Rainville, seconded by Brian Lee, Brian Cummings, SSE was unanimously elected to serve as Moderator.
2. The Assistant Clerk distributed the minutes of the 2009 annual meeting. Marcel Rainville moved, seconded by Brian Lee, to accept them. The motion passed unanimously.
3. The Moderator called on the Assistant Clerk, Brian Lee, to make a report summarizing the principal activities of the District since the last Annual Meeting. The Assistant Clerk, reporting on behalf of the Clerk, distributed copies of the written report (dated 25 January 2010), noting it had been another eventful year for the Prudential Committee and District officers. Items highlighted in the report include 1) the completion of many capital projects in conjunction of the repaving of Route 15 during the summer of 2009; 2) an agreement with officials at Fletcher Allen Healthcare to make improvements to water lines serving the Fanny Allen Campus, and 3) continued work with Town officials on the water storage facilities planning study. At the end of discussion, all commended the efforts of the Clerk and Assistant Clerk and on a motion by Marcel Rainville, with the second of Brian Lee, the report was accepted unanimously.
4. The Moderator called on the Asst. Treasurer, Thomas Van Dzura, to report on the District's finances. The Asst. Treasurer distributed draft copies of the District's financial statements for 2009 (dated 25 January 2010), which he had prepared, and he highlighted items in them. With respect to the Balance Sheet, he noted that Account Receivables were up considerably, due to 1) an increase in water rates, 2) more accurate readings (thanks to the work of CWD officials), and 3) increased usage by Saint Michael's College. The Asst. Treasurer also provided explanations relative to the Profit and Loss, Operating Fund, General Fund, and Capital Funds. Funds were transferred from the General Fund to the Capital Fund in order to cover some of the capital improvements that were completed during 2009 year. At the conclusion of the review and discussion, all commended the Asst. Treasurer's fine report, and Brian Lee moved, seconded by Marcel Rainville, to accept the District's financial statements for 2009 as presented; accepted unanimously.
5. The Moderator called upon the Prudential Committee Vice Chairman for a motion to set the total amount of annual stipends for District officers. Vice Chairman Rainville referenced a memo from Chairman McLaughlin that outlined a first draft of the 2010 budget. He then, with the second of Brian Lee, moved to approve a total of \$23,160 in total disbursements, and to authorize the Prudential Committee to determine the specific amounts of stipends for each. This reflects a 5% increase for all District Officers (the first in three years), as well as the continued compensation of \$50 per meeting (assuming 10 total) for all District Officers and Prudential Committee members. The motion passed unanimously.
6. The Moderator opened the floor for nominations to fill a three-year term (2010-12) on the Prudential Committee, the term of Joseph McLaughlin having expired. Brian Lee, with the second of Marcel Rainville, nominated Joseph McLaughlin. There being no other nominations, the Moderator entertained a motion to close nominations; the motion passed unanimously and Joseph McLaughlin was re-elected to the Prudential Committee for a full three-year term. [Brian Lee was re-elected in 2008 (2008-10); Marcel Rainville was re-elected in 2009 (2009-11).]
7. For the office of District Clerk, Marcel Rainville, with the second of Brian Lee, nominated Joseph McLaughlin. There being no other nominations, a motion to close nominations passed unanimously, and Joseph McLaughlin was re-elected to a one-year term as Clerk.
8. For the office of District Treasurer. Brian Lee, with the second of Marcel Rainville, nominated Jeffrey Vincent. There being no other nominations, a motion to close nominations passed unanimously, and Jeffrey Vincent was re-elected to a one-year term as Treasurer.

9. Marcel Rainville moved, seconded by Brian Lee, to set the District's 2010 tax rate once again at zero (\$0); the motion passed unanimously.
10. Brian Lee moved, with the second of Marcel Rainville, to keep the date stipulated in the Bylaws (Art. 4.1) for next year's Annual Meeting - the 4th Monday of January, which is 24 January 2011– rather than set an alternative date; the motion passed unanimously.

The Moderator expressed his appreciation to all District Officers and Prudential Committee members for their work over the past year. The District Officers and Prudential Committee expressed a similar appreciation to the Moderator for his service at the Annual Meeting.

11. By unanimous vote, the 2010 annual meeting adjourned at 7:19 pm.

Respectfully submitted,

Brian Lee
Assistant Clerk
28 January, 2010