

COLCHESTER FIRE DISTRICT NO. 1 – 2008 ANNUAL MEETING MINUTES

The duly warned annual meeting of Colchester Fire District No. 1 was held on Monday, 28 January 2008 in the Hoehl Welcome Center on the campus of Saint Michael's College in Winooski Park. Five resident voters were present as were Jerry Flanagan (Manager), Jeff Vincent (Treasurer) and Thomas Van Dzura (Assistant Treasurer). The Clerk, Joseph McLaughlin, SSE, called this, the 71st annual meeting of the Fire District to order at 7:05 pm.

1. On a motion by Joseph McLaughlin, seconded by Brian Lee, Brian Cummings, SSE was unanimously elected to serve as Moderator.
2. The Clerk distributed the minutes of the 2007 annual meeting. Brian Lee moved, seconded by Marcel Rainville, their acceptance; passed unanimously.
3. The Moderator called on the Clerk, Joseph McLaughlin, to make a report summarizing the principal activities of the District since the last Annual Meeting. The Clerk distributed copies of his written report (dated 26 January 2008), noting it had been another eventful year for the Prudential Committee and District officers. Following discussion of some items and the need for a typographical correction, the Clerk's report was unanimously received, on a motion by Brian Lee, with the second of Marcel Rainville.
4. The Moderator called on the Asst. Treasurer, Thomas Van Dzura, to report on the District's finances. The Asst. Treasurer distributed draft copies of the District's financial statements for 2007 (dated 24/26 January 2008), which he had prepared, and he highlighted items in them. With respect to the Balance Sheet, he noted the recent acquisition of CDs arose from the Finance Taskforce's efforts to improve the performance of the District's working capital, and he explained a number of line-item figures, particularly compared to last year's. The Prudential Committee's decision in 2007 to re-structure the District's finances into three funds (Water Operating, General, Water Capital) meant there were now profit & loss sheets for each fund but a single balance sheet. One result, however, was that full comparisons of the reported income/expenses figures for 2007 to those for 2006 were not always possible, though comparisons to the 2007 budget were. He highlighted several items, noting the need for at least one technical adjustment, and answered questions about some particular items. At the conclusion of the review and discussion, Frank Hagerty moved, seconded by Marcel Rainville, to accept the presented financial statements, subject to any end-of-year adjustments to be made by the Asst. Treasurer and approved by the Prudential Committee, as the Treasurer's 2007 annual report; accepted unanimously.
5. The Moderator called upon the Prudential Committee Chairman for a motion to set the total amount of annual stipends for District officers. Chairman McLaughlin recalled last year's decision to raise the total amount for stipends to District officers and Prudential Committee members to \$23k was done to better align the Clerk's stipend. He noted that actual disbursements in 2007 had been a bit below that figure and so recommended approving the same amount this year. Brian Lee moved, with the second of Frank Hagerty, to approve total disbursements of up to \$23k in 2008 for stipends to District officers and for attendance at Prudential Committee meetings, and to authorize the Prudential Committee to determine the specific amounts for each; passed unanimously.
6. The Moderator opened the floor for nominations to fill a three-year term (2008-10) on the Prudential Committee, the term of Brian Lee having expired. Joseph McLaughlin, with second of Marcel Rainville, nominated Brian Lee. There being no other nominations, the Moderator entertained a motion to close nominations; the motion passed unanimously and Brian Lee was re-elected to the Prudential Committee for a full three-year term. [Marcel Rainville, SSE, was re-elected in 2006 (2006-8); Joseph McLaughlin was re-elected in 2007 (2007-9).]
7. For the office of District Clerk, Marcel Rainville, with the second of Brian Lee, nominated Joseph McLaughlin. There being no other nominations, a motion to close nominations passed unanimously, and Joseph McLaughlin was re-elected to a one-year term as Clerk.
8. For the office of District Treasurer. Joseph McLaughlin, with the second of Marcel Rainville, nominated Jeffrey Vincent. There being no other nominations, a motion to close nominations passed unanimously, and Jeffrey Vincent was re-elected to a one-year term as Treasurer.
9. Joseph McLaughlin moved, seconded by Brian Lee, to set the District's 2008 tax rate once again at zero (\$0); the motion passed unanimously.

10. In the course of discussion of the item for an annual donation to Saint Michael's College Fire and Rescue, several noted that new funding arrangements have resulted in Fire and Rescue no longer needing financial donations. Accordingly, no motion was made relative to this item.
11. Following discussion, Brian Lee moved, with the second of Marcel Rainville, to keep the date stipulated in the Bylaws (Art. 4.1) for next year's Annual Meeting - the 4th Monday of January, which is 26 January 2009 – rather than set an alternative date; the motion passed unanimously.
12. By unanimous vote, the 2008 annual meeting adjourned at 7:35 pm.

Respectfully submitted,

Joseph McLaughlin, SSE